**Behaviour Management Policy**

At SAND Out of School Club we aim to promote positive behaviour with a view to creating a safe and happy environment. By providing good play opportunities we will foster the development of self-discipline and self-esteem in children and help them understand not only how their behaviour can affect others but how it can create or block opportunities for themselves.

**All staff should read, be aware and comply with the following policy:**

**Sarah Grimwood is responsible for Behaviour Management within the setting**

Whilst at SAND we expect children to:

* Use socially acceptable behaviour
* Comply with the Club rules, which are compiled by the children attending the club
* Respect one another, accepting differences of race, gender, ability, age and religion
* Develop their independence by maintaining self-discipline
* Choose and participate in a variety of activities
* Ask for help if needed
* Enjoy their time at the Club.

**Encouraging positive behaviour**

At SAND positive behaviour is encouraged by:

* Staff acting as positive role models and displaying considerate attitudes encourages acceptable social behaviour.
* Praising appropriate behaviour
* Informing parents about individual achievements

It is inevitable that as children develop and learn, there are times when they need support and guidance to understand that their behaviour is not acceptable. Staff at the Club will try to determine the cause or triggers of the inappropriate behaviour to prevent the situation from recurring.

**Unacceptable behaviour**

When children behave in unacceptable ways:

* Challenging behaviour will be addressed in a calm, firm and positive manner.
* Physical punishment will not be used or threatened
* Techniques intended to single out and humiliate individuals will not be used.
* In cases of serious misbehaviour, such as racial or other abuse, the unacceptability of the behaviour and attitudes will be made clear immediately by means of explanation not blame.
* Staff will handle behaviour problems in an appropriate fashion, respecting individual children’s level of understanding and maturity.
* Staff will be aware that some kinds of behaviour may arise from a child’s individual needs.

**Physical intervention**

As a setting, we will consider the age of the children that we work with and what appropriate approaches are regarding physical intervention.

Physical intervention will only be used as a last resort if all other strategies detailed in this policy have not been successful and only if there are reasonable grounds for believing that immediate action is necessary to prevent a child from significantly injuring themselves or others or to prevent serious damage to property. E.g a child running across the road, a child being physically aggressive towards themselves or others whilst upset.

Staff will first consider distraction, withdrawing adults and children making the environment safe.

Physical intervention will be used for the minimum amount of time and with the minimum amount of force.

**Recording**

Behaviour management issues will be recorded on an incident record. The record will be written in a non-judgmental manner, be confidential, accurate and signed by the member of staff involved and the parent/carer. If physical intervention has been used, an incident record must be completed in detail and the parent/carer needs to be informed on the same day. Staff will also ensure it covers any observed triggers; others involved; witnesses; type of physical intervention used; for how long and to what force. Any injuries obtained by children or staff as a result of physical intervention will also be recorded in the accident book.

**SAND Out of School Club**

**June 2021**